**SACRED HEART SCHOOL MONA VALE**  
**PARENTS & FRIENDS COMMITTEE MEETING**  
**MINUTES OF AGM**  
**29 October 2014 @ 7.30pm**

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<tr>
<th>ITEM</th>
<th>DISCUSSION / ISSUE</th>
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| **PRESIDENT’S REPORT**  
(Juliana Johnston) | Welcome and reading of opening prayer.  
- Juliana Johnston addressed the meeting. Juliana gave an overview of 2014, acknowledging the invaluable work done by Leonie Scarlett & Eloise Critchley as our Diocesan Parent Council (DPC) representatives. They have made an outstanding contribution to our P&F with suggestions and continual feedback from the DPC meetings. Leonie has been promoted to the DPC Representative for the Northern Beaches cluster. On behalf of the P&F congratulations and thank you to both of you.  
- Thank you to Virpi Tuite for her work as Social Justice representative, the P&F have contributed $500 to Virpi’s recent trip to East Timor.  
- Thank you also to Fiona McCallum for her work on Kids Matter. |
| **Business arising from previous meeting:** |  
- **Major fundraiser** Rock of the Ages - Juliana Johnston & Lisa Caterina addressed the meeting. They spoke about the night and how it came together, music was fabulous. Attached is a report showing the income and expenditure for this event, our profit was $20,434 – an excellent result.  
- **Movie night** - Rebecca Capell addressed the meeting. Bec advised the children were given a choice of three movies and the overall winner from ‘Despicable Me 2’ rated PG. The school band and choir will perform at 6.30pm with the movie to follow at approximately 7.45pm. This is to be a family night held on 28 November costing $10.00 per family. Parent/guardian supervision of children will be required. Popcorn and gelato will be available through the school canteen.  
- **Kid’s Corner Shed** – Juliana Johnston addressed the meeting. The P&F have purchased some equipment for the shed with more orders proposed following discussions with Jayne Wheen. The children will also take part in ordering through the SRC (School Representative Council). The P&F plan to rotate the equipment to keep the children engaged, we will keep some equipment in the P&F shed. The aim is to promote creative play, solitary play for those who want some quiet time and some equipment may be used by children and teachers for maths games and/or lunch clubs. As much as possible we have tried to incorporate play equipment for years 5 & 6.  
- **Netting in the playground** – Juliana Johnston addressed the meeting. Juliana met with Father George, the installation of netting between the church and school has been approved and will be completed by the end of November.  
- **International Teachers’ Day** – This was held on 24 October, teachers and office staff were presented with a ‘Principal’s Award’, the P&F organised catering for lunch and decorated the staff room. |
- **New name for P&F** - Juliana Johnson addressed the meeting. It is on hold until the new Principal commences so we can include his/her thoughts.

**New business:**

- **Jubilee year** – Juliana Johnston addressed the meeting. There will be a parent social event, not a fund raiser, held in June 2015 at the Bayview Golf Club. Maria Nero is putting together a book and suggestions, contributions are welcome. We will also proposing an Arts night whereby local artists can exhibit, there will be a section on children's individual art work and the annual auction of the children's group artwork. The broader community will be encouraged to come.

- **Action:** P&F to liaise with Maria regarding a book launch.

- **Sacred Heart Feast Day** may coincide with the children dressing up for an ‘Old School Day’ as part of the Jubilee celebrations.

- **End of year mass and thank you/s.** Juliana Johnston addressed the meeting. In the past the P&F have said their ‘Thank you/s’ to everyone immediately following the end of year mass, this year the ‘thank you/s’ will be held on 12 December in the school hall with a morning tea. Invitations to go out soon.

**DIOCESAN PARENT COUNCIL REPRESENTATIVE** – Eloise Critchley addressed the meeting. Eloise spoke about personal engagement, the importance of wellbeing for every child and parent engagement in learning. Eloise explained how the DPC is also a valuable resource for education through the seminars they hold eg. Recently the talks on Positive Thinking Talk & The Cyber Safety Lady.

Julie Caldwell added a thank you to Eloise for taking over the updating of the school sign.

**PARISH COUNCIL LIAISON** – Cathy Kellick addressed the meeting. Cathy spoke about the role as evolving and recommended further discussion with Suzy Caruso, the Sacramental Director for the Pittwater Parish, & the P&F to define what it is we want from this role.

**SOCIAL JUSTICE COORDINATOR** – Virpi Tuite addressed the meeting. Virpi spoke about her role as Social Justice Coordinator and her work with the Mini Vinnies and East Timor. Virpi gave a power point presentation on her trip to East Timor also known as Timor Leste, showing our sister school. Sacred Heart held a fund raiser in May to raise money for a water purification unit and this has been installed and is up and running. Virpi presented Sacred Heart’s sister school with pictures and greetings from Mini Vinnies. The arrangement with the sister school is a friendship arrangement which is to work both ways, raising awareness. A similar power point will be presented to the children highlighting the landscape, the school and surroundings.

If anyone would like to join Virpi and assist with Mini Vinnies and East Timor then you can contact her via the school office or email: virpituite@bigpond.com.

**TREASURER’S REPORT**

(Rebecca Molinaro)

Due to technical issues no report was available at the time the AGM was held, however Treasury reports will be available well before the end of the school year. An independent audit will be booked.
Julie Caldwell addressed the meeting for the final time:

Julie commenced as Principal of Sacred Heart in 2007 and said this has been the highlight of her teaching career. She spoke of some of her achievements:

- Connecting with community,
- Parent engagement
- New mission and vision
- PBL
- Kid’s Matter
- School Improvement Plan (SIP)

Julie thanked the P&F for their commitment in assisting the school to achieve some of their goals.

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<th>Matters for future consideration</th>
<th>Matters for consideration raised at the August meeting:</th>
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<td>- Instant notification apps eg. Skool Bag or Parent Planner from August meeting – completed with the introduction of Sacred Heart Mona Vale App.</td>
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New matters for consideration:

- 50 year Jubilee next year as discussed above.
- Continual refurbishment of play equipment including the possibility of a water wheel.
- Refurbishments of toilets as discussed in August meeting. Original plan for single toilets has been modified due to the cost. The current communal toilets remain however they will be renovated with the urinals to be removed from the boys toilets.
- There was discussion around school fetes, it was agreed that the idea is favourable if there is someone to run it but Sacred Heart does have a lack of space.
- The 2015 Sacred Heart Fun Day may incorporate some craft stalls.
- A suggestion of the P&F purchasing some ‘high calibre’ readers as a way of engaging parent & children.

Meeting closed at 9.35pm

**Election of 2015 office bearers** commenced with all current members of the P&F standing down and Craig Nicholas addressed the meeting calling for nominations.

AGM closed after all roles were filled at 9.50pm.