A Special Tribute

Today’s newsletter pays tribute to Judi Woodward who is editing her last newsletter this week, making this approximately newsletter 1200. Judi initially typed the newsletter and was eventually coaxed into giving the computer a try. When the newsletter was being printed on a Wednesday, and green paper was scattered around the photocopier room, staff knew to respectfully back away as nothing could stand in the way of that newsletter going home. Judi has patiently waited most weeks for everyone to submit their input to the newsletter and still manages a smile when people miss the deadline. Just when Judi has everything spaced and organised someone is bound to say “Oh Judi can you just add this in.” Being the true professional that Judi is she never complains and just gets on with the task at hand.

Judi quietly goes about her tasks and often works on a weekend as she prefers the peace and quiet. She has helped so many members of the community by reaching out to those in need. She has put together a number of church booklets when a loved one has passed away and has quietly bought numerous gifts for the needy in our community at Christmas time adding to the school hampers. Judi patiently patches up scrapes with a band aid and answers numerous parent enquiries. She has been a great grammar and spell check for staff long before google existed.

Judi’s association with Sacred Heart started in 1980 when her daughter Sarah was in Kindergarten. Judi helped in the library until becoming a Clerical Assistant in 1984. In her time at Sacred Heart Judi has worked with a number of Principals and has enrolled children who have returned to Sacred Heart with their own children. She has also shared in the joy of her own grandchildren being at the school.

Judi will remain on staff until the end of the year helping with enrolments and preparations for our Diamond Jubilee. Judi often shares many interesting facts about the history of Sacred Heart and remembers a time when the school was surrounded by paddocks. She has seen the construction of many buildings in the school and even the church.

We just want you to know Judi that you are a treasured member of staff and the Sacred Heart Community. Thank you for your years of service, dedication and friendship.
Term 2 Week 9 - 25/06/14

Dear Parents,

There are a number of children in our school community who experience anxiety in their daily life. I would like to draw your attention to a free Online Anxiety Program (8-17 Years) proven to help children and young people with anxiety, aged between 8 and 17 years. The BRAVE program, which has been trialled and evaluated over the last 13 years, is an online self-help course that allows young people and their parents to seek support for anxiety in the comfort of their own homes. Children and young people with anxiety between the ages of 8 and 17 (and their parents) are invited to register and use the BRAVE program. For more information, or to access the program, please visit www.brave4you.psy.uq.edu.au or enter via the beyond blue website www.beyondblue.org.au

Tomorrow is our Sacred Heart Fun Day. Children are asked to wear red and bring along some coins to use for some fun activities and delicious baked goodies. We look forward to a happy day where we can celebrate our hard work this term and being a part of the Sacred Heart Community. Thank you in advance to all our organisers and to Tatiana Nicholas and Louise Ellis for your enthusiasm and hard work.

Next term we will have the opportunity to spend some precious time with our grandparents in Week 2. Grandparents mass and morning tea will be on Friday 25 July. Like last year, we will need some helpers to set up/clean up and bake some goodies. Class parents will co-ordinate this for each year group and an email will be sent home in week 1 next term. The schedule for the morning will be:

10-10.30am - Open Classrooms
10.30-11.15am - Morning Tea in the Hall (Band playing approx 10.45am)
11.30am - Whole School Mass with Grandparents (Choir performing)

I am pleased to announce that Kerrie Andrews will take up the Administrative position Level 4 commencing Term 3. Kerrie will be working in the office on Wednesday, Thursday and Friday. Congratulations Kerrie. I would also like to thank our hardworking and dedicated staff for everything they have achieved this term and wish all our families and students a safe and happy holiday.

Upcoming Dates: Term 3, 2014

- Monday, 14th July: Staff Development Day
- Tuesday, 15th July: Students return for Term 3
- Wednesday, 16th July: PDH Police Visits
- Thursday, 17th July: Confirmation Parent Information Sessions (1pm & 7pm in church)
- Wednesday, 23d July: Confirmation Parent Information Sessions (1pm & 7pm in church)
- Friday, 25th July: Grandparents Mass (11.30am)
- Tuesday, 29th July: ICAS English Competition
- Wednesday, 30th July: Year 6 Class Mass (9.15am)
- Friday, 1st Aug.: Athletics Carnival - Narrabeen Sports Academy

Yours sincerely,

Jayne Wheen
ACTING PRINCIPAL

SCHOOL FEES: Fee statements will be emailed on Friday, 27th June for your information. If you have elected to pay by standard instalments, the 3rd payment is due and payable by 25th July 2014. For families on other terms of payment, please ensure that payments are up to date according to your schedule.
A Holiday Prayer

Teach Me to Listen, John Veltri, S.J.

Teach me to listen, O God, to those nearest me, my family, my friends, my co-workers. Help me to be aware that no matter what words I hear, the message is, Accept the person I am. Listen to me. Teach me to listen, my caring God, to those far from me the whisper of the hopeless, the plea of the forgotten, the cry of the anguished. Teach me to listen, O God my Mother, to myself. Help me to be less afraid to trust the voice inside in the deepest part of me. Teach me to listen, Holy Spirit, for your voice in busyness and in boredom, in certainty and doubt, in noise and in silence. Teach me, Lord, to listen.

Wishing every family a safe and restful holiday.

Ask Grandma / Grandpa to Save this Date! Friday, 25th July 2014

Grandparents and Friends Morning and Mass

Grandparents are of unique importance in family life generally and particularly in the transmission of faith through the generations. They provide children with a stability and sense of identity and continuity. Many grandparents are also significant carers in the lives of their grandchildren, sometimes even the primary carer.

To celebrate the gift of grandparents and special friends we invite all grandparents and special family friends to Morning tea and mass next term.

Dates to Remember:

Friday, 27th June: Sacred Heart Feast Day. Whole School Mass at 9:15am - Sacred Heart Church
Friday, 25th July: Grandparents Day. Whole school Mass at 11:30am Sacred Heart Church
Wednesday 30th July: Year 6 Class Mass at 9:15am - Sacred Heart Church

Christine McBryde – Religious Education Co-ordinator
Sacrament of Confirmation
For children in year 2 and above for all children who have been baptised.

Note: Confirmation is the next Sacrament after Baptism.

As we have a new Sacramental Program for Confirmation, all parents interested in enrolling their children into our Sacrament of Confirmation Program for 2014 need to attend one of the compulsory information sessions, in its entirety, even if they have had a child go through the program previously.

Sessions start punctually at the given time and run for one hour and will be held on:

Tuesday 15 July 2014 at 7.00pm at Maria Regina Church, Avalon
Thursday 17 July 2014 at 1.00pm at Sacred Heart Church, Mona Vale
Thursday 17 July 2014 at 7.00pm at Sacred Heart Church, Mona Vale
Wednesday 23 July 2014 at 7.00pm at Sacred Heart Church, Mona Vale

When you enrol in our program, you will be asked to form groups to work through the weekly sessions. Each group should have around 6 children. One parent from each group will need to run each session and all information for the sessions is provided. It is a good idea to start organising your groups from now. Groups don’t have to be just with children from the same school. They can also include other children you may know from sporting teams, neighbours or friends. The Sacramental team can help you with this.

You will also need a copy of your child’s Baptism certificate. If you don’t have it, you can contact the Church where your child was baptised to organise a copy.

Other dates that you may wish to make note of are:

The compulsory Reflection day:
Saturday 11 October 2014 - 1.30pm-4.30pm at Mater Maria College, Warriewood.

The Sacrament of Confirmation:
Saturday 18 October 2014 at 9.30am at Maria Regina Church, Avalon
Saturday 18 October 2014 at 11.00am at Sacred Heart Church, Mona Vale
Saturday 18 October 2014 at 12.30pm at Sacred Heart Church, Mona Vale

Full dates and more information can be found at www.pittwaterparish.org by clicking ‘2014 Program’ under the Sacramental Ministry drop down menu.

Please don’t hesitate to contact me if you require any further information.

Suzy Caruso
9997 7311 (ext 13)
pittwatersac@exemail.com.au

Positive Behaviour For Learning

Our PBL focus for this week is:
Be inclusive and play by the agreed rules.

Respectful Relationships

Our Respectful Relationships focus for this week is:
Thank others for a good game.
Morning Kiss and Drop zone
A special thank you must go to the parents helping out and using the Kiss and Drop zone each morning over the past week. There has been a dramatic improvement in the safety standard of the area and the flow of traffic has also improved. The students and parents have become more familiar with the new safety rules. Please ensure you pass this information on to Grandparents and/or caregivers to ensure this progress continues.

Sacred Heart Bus Code of Conduct
Another area of the school we are focusing on is our afternoon bus routines. The Year 6 Bus Monitors have had several meetings, addressing the many issues they face as leaders in this area. Each Bus Monitor has been given a labelled red lanyard to allow other students to clearly identify them, provide them with respect and ask for assistance when needed. The monitors have also been given the weekend to learn the Sacred Heart bus code of conduct rules thoroughly! This will ensure each monitor is aware of the high standard of behaviour expected from Sacred Heart students when travelling on a bus.

I have also had a couple of meetings with all students who catch a bus in the afternoon, whether it is every day or once a month. On Tuesday each student was provided with a copy of the Sacred Heart bus code of conduct. They have been asked to read the document (or have their parents read it to them), sign it and return it to the office before the end of term. This form is not a family document. It is very important each child signs their own form to indicate they are responsible for their own behaviour on the bus.

I have inserted the Sacred Heart Bus Code of Conduct below. Please read the document to familiarise yourself with the high standard of behaviour expected from Sacred Heart students travelling on a bus at any time.

Fiona Ngamu - Acting Assistant Principal
BUS CODE OF CONDUCT

At Sacred Heart we care for ourselves, others and our environment when travelling on buses and other public transport.

It is every student's responsibility to behave in a manner that ensures the safety and comfort of passengers and drivers.

This includes:

✓ BEHAVING APPROPRIATELY

- respect the needs and comfort of other passengers - no offensive or racist language, fighting, spitting, placing feet on seats, throwing things in or from the bus, eating or drinking, (except water)
- allow other passengers to freely move along the aisle – do not block other passengers with bags or bodies
- give up seats to adults and disabled passengers
- follow directions from the driver (e.g. where to sit or to remain in the bus)
- keep arms, legs and heads inside the bus
- only speak to the driver in the case of emergency – do not distract the driver

✓ RESPECTING PROPERTY

- protect bus property
- ensure that buses are not vandalised
- report any vandalism e.g. graffiti and window etching

✓ HAVING AND USING PASSES

- show travel passes or tickets to the driver on boarding and when requested
- use the travel pass only for its intended purpose
- ‘swipe’ or ‘dip’ passes in ticket readers if available when boarding
- keep your pass for your own use—you should not lend your pass to other students or borrow one from them.

Disobeying these rules may lead to the withdrawal of school bus travel passes and/or prosecution.

I agree to abide by this code of conduct

Name :............................................................................................................

Signature :..................................................  Date :.................................
Premier’s Reading Challenge

Thank you to all the parents who have been helping with the Premier’s Reading Challenge this year. I’ve had many visitors to the Library, borrowing extra books, handing in personal book lists and asking questions. Friday morning is a great time to come up to the Library, just after Morning Assembly and I can help you with what you need.

Congratulations to these amazing readers who have already finished the challenge:

| Bridget C | Joel H | Maia P |
| Ashley D | Holly L | Thomas S |
| Zara E  | Lily M  | Laura G |
| Rosie M  | Alana S | Maya L  |
| Kayla P | Baxter W | Danielle O |
| Tristan C | James B | Thomas O |
| Harrison D | Jackson M | Lucie R |
| Lily K  | Alana R | Leah B  |
| Molly S | Jasmine W | James C  |
| Samuel T | Olivia W | Lauren H |
| Walter T | Mia B  | Abigail R |
| Lily W  | Sienna B | MiaV  |
| Lily B  | Samuel C |        |
| Harry C | Brooklyn C |        |

Book Week

Next Term We will celebrate Book Week in Week 5. This will include our traditional Book Character Parade, this year the theme is CONNECTED TO READING… start planning your costumes. As part of the week, we are very lucky to have James O’Loghlin coming to talk about his new book, ‘The Adventures of Sir Roderick the not very Brave’ - parents and friends are welcome to join us! The Scholastic Book Fair will be in the Library and we are hoping to raise enough money to add some new resources to our Research centre, we would love some more computers!

Enjoy the Holidays,

Melonie Harrison - Teacher/Librarian

Uniform Shop News

Broken School Bag Zippers: If anyone has a broken zipper to be fixed on their bag, please bring it to the Uniform Shop as soon as possible and I will get them fixed next term.

Opening Hours: Monday and Friday mornings - 8.30am to 9.00am         Wednesday afternoons - 2.30pm to 3.00pm
As we near the end of our second term of Dollars and Sense Club we reflect on the games played and won, the challenges taken on and achieved, and the fun we have had.

This term the questions from our clever crew increased in depth, insight and perception. The phrase “I get it now!” has been heard often.

I’m very grateful to be supported by the Sacred Heart faculty to bring financial concepts into the everyday lives of our families and broader school community. This is such a great step towards a solid financial future for our kids. Like you, I love it when their eyes shine as active engagement helps information to become understanding.

While the Dollars and Sense Club gears up to celebrate our successes this term and look forward to what we hope to achieve in the next, we invite you to start a financial conversation with your children.

For ideas on how to open this dialogue you can check out the resources at www.everystepcounts.com.au or email me at vanessa@everystepcounts.com.au

Your financial feet can take you anywhere!

Vanessa and the clever crew from Dollars and Sense Club

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**Year 6 News**

**YEAR 6 PIZZA & MOVIE NIGHT**

Last Friday night the Year 6 students were lucky enough to have a Movie & Pizza Night in our school hall! The children enjoyed dressing up in their onesies or pyjamas whilst watching a fun movie ‘School of Rock’. A special thank you must go to the wonderful mums who organised the event – Belinda Thompson, Tracy Ries and Lisa Wonders. Well done to our Year 6 students, who showed their appreciation with beautiful manners and excellent behaviour.

*Mrs Fiona Ngamu - Acting Assistant Principal*
Year 6 Science Expo - Energy

Year 6 excelled themselves today in their Expo style presentations about renewable energy sources for our world. The children presented stands that explained different types of renewable energy such as biofuel energy, wind energy, solar energy, ocean energy and geothermal energy. All groups worked together to create some amazing, informative displays that children from other classes and many parents visited today.

Thank you boys and girls for educating us about how to address our energy needs in a sustainable way into the future.
SPORTS NEWS

GOOD LUCK: We wish the following Sacred Heart children the best of luck in next week’s NSW Interschools Snowsports Championships: Maya L, Roxy B, Chloe S and Sienna C.

CANTEEN NEWS

Canteen Roster (start 9.30am - finish 1.45pm)

<table>
<thead>
<tr>
<th>Mon 14/7</th>
<th>STAFF DEVELOPMENT DAY</th>
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<tbody>
<tr>
<td>Thur 17/7</td>
<td>Michelle C, Michelle N, Karen L, Selina N</td>
</tr>
<tr>
<td>Fri 18/7</td>
<td>Gloria M, Kylie M, Helen K, Angela B</td>
</tr>
</tbody>
</table>

Hello everyone,

Volunteers: A big thank you to all our fabulous volunteers in Term 2. Your support and time is always appreciated, we look forward to seeing you back in Term 3.

The Term 3 Roster has been sent home and we ask that you please read through and check your dates. If for some reason you are unable to make your rostered day, may we ask that you replace yourself or swap with another volunteer.

The canteen will be open this Friday 27th June last day of term and re-open on Thursday 17th July first day of term 3 for all lunch orders and counter service.

Reminder: To the following parents who have placed orders for the holidays we will have your goodies available to collect on Friday morning: Beuzeville, Molinaro, Walz, Molluso, Malivanek and Wonders.

We would like to wish all the families of Sacred Heart a wonderful holiday break! Take care and see you all in Term 3

Kay and Marie 😊 - Canteen Co-ordinators

P & F NEWS

3rd Term P&F Meeting

At the next P&F meeting, Wednesday, 6th August at 7.30pm, we are planning to acknowledge ALL the contributions made by Sacred Heart parents and carers. To all of you who volunteer at the canteen/uniform shop/Mothers' Day/Fathers' Day/Fun Day, cover books in the library, help with the kids art for the fundraiser, support ‘the shed’, sit with your children in the evening helping them with their homework, assist with the sports programme, are currently or have ever been a class parent, attend the golf day... we ask you to come along to help celebrate ALL your contributions and help with the direction and look of YOUR P&F in the years to come. It will be an informal evening, with drinks and nibbles, much like the library opening in first term. Please come along to share this special evening and please ask another parent or friend from the school community to come along with you.

Parent Engagement Tips - Some ideas for the school holidays:

- Visit some historical buildings – the Quarantine Station in Manly (they have ghost or history tours), various buildings along Macquarie Street in the city, walk up to Barrenjoey Lighthouse (open every Sunday to the public from 11 to 3), various colonial buildings in Parramatta.
- Look into activities held at the Coastal Environment Centre, run by Pittwater Council. It is located in the Narrabeen Caravan Park.
- Exhibitions at the Powerhouse Museum, Australian Museum, NSW Art Gallery.
- Remember to use that time on car trips (short and long) to practise counting by 2’s and 3’s, 5’s and 7’s.
Sacred Heart Fundraiser

ROCK OF ALL AGES

Sacred Heart School Fundraiser

Save the Date!

Our major fundraiser will be held on Saturday, 13th September at Bayview Golf Club. Invitations will come home early Term 3 and tickets will then go on sale. Rock of All Ages is not a sit-down dinner, so no need to arrange tables this year.

RAFFLES PRIZES: We are in need of some major prizes for raffle. Some suggestions: Weekend away, Apple Products – Ipad, Ipod, Red Balloon Voucher, Dinner Vouchers, Photography Vouchers, Camera. Please contact Lisa Caterina on 0421 364 898 in regard to this.

Items will be collected no later than Friday 1st August 2014

Tickets go on sale soon so start organising!

Kindergarten – BEACH HAMPER: beach towels, beach games, beach bag, beach chairs, beach umbrella, beach mat/rug, sunscreen, beach cafe vouchers, surf board, surf mat, picnic ware, goggles, flippers, snorkel, wahoo beach toys, surf shop vouchers, cancer council shop vouchers,

Year 1 – GOURMET KITCHEN HAMPER: Gourmet food- olives, Gourmet tea, Teapots & cups, coffee, coffee pots & cups, Gourmet Biscuits, Chocolates, Nougat, Tea Towels, Place Mats, Platter, Table Runners, Vouchers – Butcher, Alfresco Emporium, Thomas Dux, Recipe Books, Food Related Magazine Subscriptions.

Year 2 – DAD’S HAMPER: BBQ Tools, Apron, Stubby Holder, Picnic Chairs, Vouchers - Car wash, Golf, Magazine, Subscriptions, Book, ITunes Voucher, Bunning’s, Flower Power, Dinner


Year 4 – HOME HAMPER: Howard storage, Candle, Reed Diffuser, Voucher – Flower Power, House Cleaning, Carpet Cleaning, Window Cleaning, Oven Fairy, BBQ Fairy, Painter for the day.. (offer your services for a day or half day)

Year 5 – GAMES: Board Games, Cards, Pool Games, Beach Games, Puzzles, Sudoku Books, Vouchers – EB Games, Ten Pin Bowling

Year 6 KIDS SPORT FUN: Nerf Water Guns, Wahoo Toys, Tennis Racquet, Cricket Bat, Bocce, Pool Toys, Football, Soccer Ball, Basketball, Netball, AFL, Tickets for sporting events, Vouchers – Rebel Sport, Mike Pawley’s.
Happy Birthday

Happy Birthday from all at Sacred Heart to the following students who celebrate a birthday during the coming week and in the school holidays:

Macee R  Rachel T  Ryan M  Matthew B
Marley H  Cameron D  Aaron P  Mark C
Olivia J  Jesse D  Isabel B  Jacob H
Rose N  Molly H  Emma B  Lachlan C
Alessandro F  Niamh M  Joseph G  Arturo V
Chloe S  Samantha W  Oliver R  Alex W
Clare E  Olivia N  Emma D

School Awards - Term 2 Week 8

<table>
<thead>
<tr>
<th>Class</th>
<th>Students</th>
<th>Class</th>
<th>Students</th>
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</thead>
<tbody>
<tr>
<td>KN</td>
<td>Jessica M, Jasmine S, Indi M</td>
<td>KP</td>
<td>Lola S, Tom T, Claire B</td>
</tr>
<tr>
<td>1F</td>
<td>Eliza K, Mitchell G</td>
<td>1T</td>
<td>Harrison D, Myles N</td>
</tr>
<tr>
<td>2D</td>
<td>Joel H, Lily M</td>
<td>2M</td>
<td>Matthew S, Jessica M</td>
</tr>
<tr>
<td>3R</td>
<td>Adrian S, Ava D</td>
<td>3W</td>
<td>Dominic N, Amber K</td>
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<tr>
<td>4F</td>
<td>Max E, Julia N</td>
<td>4M</td>
<td>Sam C, Hayden B</td>
</tr>
<tr>
<td>5B</td>
<td>Charlotte N, Mackenzie B</td>
<td>5S</td>
<td>Roxy B, Rosi N</td>
</tr>
<tr>
<td>6M</td>
<td>Mikayla N, Max S</td>
<td>6W</td>
<td>Nikolas M, Claudia V</td>
</tr>
<tr>
<td>3-6S</td>
<td>Ryan M, Lachlan C</td>
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Principal's Awards: Zara W (KN), Molly H (KP)

Community Notices

Kids OT is a private Paediatric Occupational Therapy practice based in Frenchs Forest. We offer assessment and intervention services for individuals and groups of children in our clinic and in schools. We specialise in learning difficulties, sensory processing, motor skills and social skills. Please contact us for more information, screening, assessment or intervention services.

Phone: 9451 5735
Email: admin@kidsot.com.au
Address: Suite 13, Level 1, Forestway Shopping Centre, Cnr Warringah Rd & Forestway, Frenchs Forest NSW 2086
Parenting children with AD/HD

A 6 session parenting program for parents of primary school aged children with AD/HD

Would you like to learn how to:

- Understand AD/HD behaviours and how it impacts on family dynamics?
- Develop a more positive relation with your child?
- Use new strategies in managing AD/HD type of behaviours?
- Build your child’s self esteem?
- Better communicate with your child’s school?

This group program has a practical approach with lots of room for discussions, practice and reflection, with a focus on self-care. The course is suited for parents who have a child who has recently been diagnosed with AD/HD, or those who are in the process of being diagnosed.

Where
Manly Warringah Pittwater Community Aid
3 Gondola Road
North Narrabeen

When
Monday nights from 6.30-8.30pm - start date: 4th August 2014

Presenters
Godelieve Hofman-Verkuyl & Sue Johansson
(highly qualified and experienced parent educators and community workers)

Costs
$180

Contact:
For more information and to book: Godelieve on 0425 256 989 or info@goodfamilylife.com.au (Places are limited to 10 participants!)
POSITION VACANT: Community Support Worker – Northern Beaches and North Shore Areas. Flexible hours Mon to Sun. Shifts vary in length from 1 to 3 hour shifts. Caring for our aged care and clients with varying disabilities, duties involve assisting clients with showering/dressing, domestic assistance, shopping, social support, transport etc. First Aid Certificate required, Experience preferred. If you are interested in learning more please call Trish Wise on 0414 770 474, otherwise email your resume to recruitment@healthcall.com.au

SINGING WORKSHOPS OVER THE UPCOMING JULY SCHOOL HOLIDAYS.
NARRBEEN TRAMSHED JULY 1-3
MONA VALE MEMORIAL HALL JULY 7-9
9am – 3pm each day.
Bring – morning tea, lunch and a water bottle
3 DAYS $300 or 1 DAY $120

The students will learn to sing from the diaphragm, warm up the voice, sing as an ensemble, solo singing and learn to sing harmonies and HAVE LOADS OF FUN!!
TO BOOK EMAIL appletoncindy@hotmail.com or call 040581197

Starting from term 3, 2014 (From Monday July 14)
Group, Private and duet music lessons.
Voice, Beginner – Intermediate Guitar, Piano & Ukulele
Location in Mona Vale on Mondays TBC
Available Lesson Times – 3:30/45 –7pm

FIRST LESSON FREE OF CHARGE (Limit one per person)
TO BOOK EMAIL appletoncindy@hotmail.com or call 0405811978

Open Day at Brigidine College St Ives
Thursday 24 July 2014
3pm to 6:30pm

We invite you to join us at our Open Day for an impressive showcase of activities, tours, performances and interactive exhibits.
Experience our new Performing Arts Centre for Music, Dance and Drama.
Explore the new 21st century Science facilities.
Discover the many opportunities available at Brigidine College for your daughter.
There is a spirit in this school worth experiencing.

325 Mona Vale Road, St Ives NSW 2075 www.brigidine.nsw.edu.au

You are always welcome at Brigidine
1. The School and the Diocese both independently and through its Schools collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil’s enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling for your son/daughter.

2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.

3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health and Child Protection laws.

4. Health information about pupils is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical reports about pupils from time to time.

5. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.

6. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes -
   - government departments, government agencies and statutory boards
   - the Catholic Schools Office
   - the Catholic Education Commission
   - the Diocese of Broken Bay and its parishes
   - systemic Schools within the Broken Bay Diocese and other schools
   - NSW Board of Studies and the Australian Curriculum and Reporting Authority (ACARA)
   - medical practitioners
   - people providing services to the School, including specialist visiting teachers, (sports) coaches, volunteers and counsellors

   In addition personal information relating to students and parents may also be made available, in accordance with Australian government requirements, to ACARA for the purpose of publishing certain school information relating to the circumstances of parents and students on the MySchool website.

7. The School from time to time may also collect and disclose personal information about current or prospective students in accordance with the Education Act or child protection legislation.

8. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, pupil activities and other news is published in School newsletters, magazines and on our website.

9. Parents may seek access to personal information collected about them and their son/daughter by contacting the School. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence.

10. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

11. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.

12. The school utilises service providers to provide certain services to the school and its staff and students. The school may provide your personal information to those service providers in connection with the provision of these services. The school’s email service provider may store and process emails outside Australia. The school’s email service provider may also store data outside Australia.