Key things to note last year was a non-fundraising year. We did contribute to items such as Maths kits, computers, lamps for classrooms, smart boards. Please email the Hub if I have missed anything here.

**Cafe Dinner: Details to be advised & date confirmed**

**Chocolate Fund raiser drive: This is to be confirmed**

**Proposed Kids Fun Day / Olympic theme, details. Gold coin donation to be held in Term 2** - This is to be confirmed

- Guest Speaker. Michael Goss. 20 Feb

- Welcome BBQ to be held on 4th March

Events planned by the Hub for this year are:

- Parish liaison - Alexia Dembins
- Uniform shop - Veronica Stillo, and Clare But
- Social Justice Coordinator - Viki Tuite
- Discipleship Parish Council (Representative (DPC) - Elise Crichton
- Secretary - Keilee Carroll
- Treasurer - Vanessa Shanks with Elizabeth Huxley
- Vice President - Rebecca Capell
- President - Juliana Johnson

Parents:

Following elections at the P&F AGM in Term 4 2015, we confirm the 2016 Hub Committee is made up of the following:

- President Juliana Johnson

Meeting opened at 7pm with everyone joining in a prayer, followed by attendance and apologies given by Rebecca Capell on behalf of Juliana.

Meeting moved into the business of the day and introduction of the teaching staff for 2016.

Business arising from previous meeting / current business: Rebecca Capell addressed the meeting on behalf of President Juliana Johnson.

Report President's Item

<table>
<thead>
<tr>
<th>Discussion / Issue</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>7pm &amp; 9 February 2016</td>
<td>MINUTES OF MEETING</td>
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<tr>
<td>Hub Committee Meeting</td>
<td>SACRED HEART SCHOOL MONA VALE</td>
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<tr>
<td>ITEM</td>
<td>DISCUSSION / ISSUE</td>
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<tr>
<td>----------------------------------</td>
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<tr>
<td>Canteen</td>
<td>Kay addressed the meeting</td>
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<tr>
<td>-</td>
<td>The canteen started the year off strong with 65 lunch orders!!</td>
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<td>-</td>
<td>The roster is out for volunteers always need more volunteers please contact if you can help</td>
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<td>-</td>
<td>Menu: hard copy to be sent home but is online always: we have added bread rolls to menu but deleted juices.</td>
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<td>-</td>
<td>Birthday Parties: the canteen no longer stores supplies as there is no room for extra storage but can purchase a box of ice-blocks direct from the canteen.</td>
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<td>Diocesan Parent Council Representative</td>
<td>Eloise Critchley addressed the meeting</td>
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<td></td>
<td>Parent Engagement is main focus – practical suggestions “How you can get involved”?</td>
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<td></td>
<td>Michael Gross: encourage all to come along.</td>
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<td>Social Justice</td>
<td>Virpi Tuite addressed the meeting</td>
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<td></td>
<td>Introduction given by Virpi and advised she works closely with Chris McBride</td>
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<td></td>
<td>4-6yrs involved in student Mini Vinnies</td>
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<td>Independence day to be held in May</td>
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<td>Christmas Hampers to be organised later in the year: Children help.</td>
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<tr>
<td>Parish Liaison</td>
<td>Alexia Bembrick addressed the meeting</td>
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<td></td>
<td>Catechists teach at Public Schools anyone who is interested in this role please contact Angela in the Parish Office.</td>
</tr>
<tr>
<td>Treasurer’s Report</td>
<td>Balance Sheet, Profit &amp; Loss and Cash Flow statements attached.</td>
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<tr>
<td></td>
<td>Refer to the attached report from Vanessa Sharkey &amp; Elizabeth Huxley</td>
</tr>
<tr>
<td>Principal’s Report</td>
<td>Suellen Garey addressed the meeting</td>
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<td></td>
<td>Suellen is looking forward to working with the committee during 2016.</td>
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<td></td>
<td>She wanted to highlight some interesting facts about families at Sacred Heart for 2016:</td>
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<tr>
<td></td>
<td>32 new families</td>
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</tbody>
</table>
### Fun Day

**Future Events**
- Maths Home Work Initiative
- Enviroment
- Maths

**Focus:**
- Association with Apple/Apple Educators
- Develop thinking / rich learning

**SIP School Improvement Plans Learning and Teaching:**
- Student voice: build the community
- Looking at areas to assist
- Social Emotional learning

**SIP School Improvement Plans in Pastoral Care 2016:**
- Open Door Policy
- Year of Mercy
- Teaching and learning
- Values respect, compassion, justice and school rules

**SIP School Improvement Plans in Mission 2016:**
- 98% Catholic Children attending

We have 60 enrolments

**Welcome new Father to the Parish & Farewell Fr Robert as he is now with the Pymble Parish.**

New staff members: 2 x Satellite Teachers
60 new Kindergarteners
Issued Raised regarding recent Bomb Threats across Australia & overseas

This has been a disruption to all in our community.

Highlighted that NO Broken Bay School has had a threat.

Reassure your child the threats are taken seriously but going to school is NOT dangerous or scary.

Normalise it – explain that feeling scared is very normal but the fear will go away.

Maintain normal routine, plus give them a sense of safe & share information that is age appropriate.

Discuss who keeps them safe at school & things that make them feel safe and feel better.

Focus on how can we help?

Unfortunately when the first threat was received our school was not contacted in anyway. Know one called the school to advise what was happening at Mona Vale Public school not their Principal or anyone from the Police. Mrs Garey went over to find out.

The School did go into Lockdown and the kids were told when we go into lock down.

There was a medical emergency on Monday and the decision was made to go into lockdown but this did have anything to do with a bomb threat. For personal/private reason the details of this medical emergency will not be discussed further. A parent did ask on the well fare of this student and we were advised that this student was now ok.

Wednesday Bomb Threat: Mrs Garey spoke with Mona Vales Principal Mr Greg Jones. The Police also called. The advice given was to go into lockdown and parents were notified via the school APP. The rules of a full lockdown are to be taken very seriously and there are no exceptions know one can get in or out and the gates are fully locked.

Parents responded with lots of questions & thoughts around this issue. For eg:

Why were the children no allowed to use toilets? Response: was that the Police said no.

What does lose stand for = Lock down.

Moving forward:-

In future Mrs Garey may choose to send lockdown message via text message.
Meeting Closed: 8:40pm

A strong need for this at the moment
Could Vacation Care at the school be introduced: at this stage the response is the children need a break from the school environment and there is not

Uniform Shop – looking for volunteers to take over the school uniform shop vs taking this offline.

Future Matters

CONSIDERATION

This is an issue to fully address at the next meeting.
End of this meeting.
If needed evacuate to Sacred Heart church.
Any further issues we will do the look outlook down.
Monitoring the children and advise counselling is available for any student in need.
The safety of the children / staff & anyone on-site will always continue to be the schools priority.

Discussion / Issue

ITEM