SCHEDULE OF FEES FOR 2016

Tuition Fees and Building Levy are set each year by the Diocesan Schools Board. School fees will be billed and invoiced on an annual basis. The standard payment terms are in three equal instalments in February, April and July. Families may make arrangements to alter the Standard payment terms. Payments may be altered to be made either yearly, monthly, fortnightly or weekly.

The fees for this year are as follows:

**TUITION FEES:**
- 1st child enrolled at a Systemic Diocesan School: $1552.50 per year
- 2nd child enrolled at a Systemic Diocesan school: $1241.00 per year
- 3rd child enrolled at a Systemic Diocesan school: $776.00 per year
- 4th & subsequent children enrolled at a Systemic Diocesan School: No charge

All amounts collected are submitted to the Catholic Schools Office on a monthly basis.

Sibling reduction of tuition fees is available to families where siblings attend Systemic High Schools (Mater Maria College, Warriewood and St Paul’s College, Manly) within the Diocese of Broken Bay and only after the Family Registration Form has been completed and returned to the office. (There is also a Tuition fee discount for Stella Maris College, Manly) Students attending systemic schools in the Archdiocese of Sydney, Diocese of Parramatta and the Diocese of Wollongong may also be eligible for sibling discounts on tuition fees.

**DIOCESAN SCHOOL BUILDING LEVY:** $910.00 per family per year

This fee is charged per family and paid in three (3) instalments. This fee is used to maintain and/or replace the school buildings in the Diocese. Families who are exempt from this fee at Sacred Heart are those with siblings at Mater Maria College, Warriewood and St Paul’s College, Manly. Students attending systemic schools in the Archdiocese of Sydney, Diocese of Parramatta and the Diocese of Wollongong may also be eligible for a reduction on the Diocese of Broken Bay Building levy.

**SCHOOL EDUCATION FEE (per child per year):**
- Kindergarten to Year 4: $879.00 per child
- Years 5 and Year 6: $1101.00 per child

This fee covers resources and materials used in your child’s learning program, excursions, sport levies & school maintenance.

RECEIPTS WILL NOT BE GIVEN UNLESS PAYMENT IS MADE BY CASH

**Please note:** University Competitions and Extra-curricular activities eg band, drama are collected separately as they occur and by the relevant activity.

To assist parents with arranging payment, fees can be paid by BPAY, Cash, Cheque, EFTPOS, Credit Card (Visa & MasterCard). Payment of fees is a condition of enrolment of your child/children in the school.

If more than one account is to be issued per family, ie split billing, written approval of all parties involved must be obtained – please contact the school office for details.

If you are unable to pay the account by the due date, YOU MUST contact the school and make arrangement for the payment of these fees. Time payment can be arranged. These payments are calculated from the beginning of the school year and are payable weekly, fortnightly or monthly.

Since the school can only continue to operate if our financial commitments are met, the non-payment of fees or levy, except by agreement with the school, creates considerable difficulty for the school.

If the outstanding accounts are not paid within the allowed credit terms, OR no arrangements have been made for the payment of these fees, these accounts are deemed by the Catholic Schools Office as overdue debtors and they begin a collection process directly overseen by them.