



# Sacred Heart Catholic Primary School

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## Kiss and Drop Procedures – Morning and Afternoon

### Morning

- When you leave home ensure your children are in their seats with their bags with them. Please ensure bags are with the children in the car.
- Enter the Kiss and Ride from Waratah Street – left turn only. Vehicles making a right hand turn from Waratah Street are not permitted to join the queue.
- The school driveway cannot be used to do a U Turn.
- Remain in the queue and **keep children in the car** until your car reaches the footpath between the school driveway and the beginning of Kiss and Drop.
- Please don't drop children off in Waratah Street or before the school driveway as it is dangerous for the children to walk across a driveway that is in constant use by delivery vans and staff arriving at school at that time.
- When students exit the car **parents must remain in the driver's seat.**
- **Students may only alight on the footpath side. Do not use Kiss and Drop if this is not possible.**
- Parents will be on duty to open car doors and help children move to the pedestrian gate.
- When leaving parents need to use their indicator and look for buses before pulling out into traffic.
- Drivers for the Satellite Class cannot enter the Kiss and Drop Zone until 8.40am when the Satellite teachers are in the seating area. Drivers cannot wait in the Kiss and Ride zone until teachers appear.
- Please be respectful of other drivers, staff and volunteers if you use this service.

### Afternoon

- Please do not park in Kiss and Drop before 3pm as the children do not assemble in this area until then.
- There is a large fine for staying longer than 5 minutes. The school is not responsible for any fines incurred by parents.
- Any child using Kiss and Ride must line up with teachers at the correct time. They are not able to "meet" you at Kiss and Ride prior to this.
- Enter the Kiss and Ride from Waratah Street – left turn only. Right hand turn from Waratah Street may not join the queue.
- Queue safely and legally until your car reaches the footpath between the school driveway and the beginning of Kiss and Drop.
- Please have your sign ready as many cars are heavily tinted and teachers have trouble identifying you.
- The school driveway cannot be used to do a U Turn.
- **Parents must remain in the driver's seat.**
- Students must enter cars with a teacher. They cannot go to cars by themselves.
- When leaving parents need to use their indicator and look for buses before pulling out into traffic.
- Please be respectful of other drivers, staff and volunteers if you use this service.